

**Rochester Joint Schools Construction Board**  
**Special Organizational Meeting Minutes**  
**January 8, 2015**  
**7:30 AM**

**Present**

Tom Richards, Bob Brown, Charlie Benincasa, Joe Brown, Jose Coronas, Aaron Hilger, Chris Thomas, and ICO Brian Sanvidge. Also present were: Executive Director Tom Renauto, General Counsel Peter Abdella, Program Director Tom Rog r from Gilbane, and Pepin Accilien from Savin Engineers

Tom Richards convened the meeting at 7:35 a.m.

Tom Richards stated that the Legislation for Phase 2 had been signed by the Governor and that the Board had been reconstituted. All of the Board Members have been re-appointed by the Mayor and the Superintendent.

A letter from the Mayor and one from the Superintendent will be placed in the file for each corresponding member.

**Action Items**

**Resolution 2014-15: 148**

**RJSCB By-Laws**

***By Board Member Thomas***

WHEREAS, the Rochester School Facilities Modernization Program Act ("the Act") established the Rochester Joint Schools Construction Board (the "RJSCB"), a seven voting member board consisting of equal representation by the City of Rochester ("City") and the Rochester City School District ("District"), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, in furtherance of the Act, the RJSCB adopted by-laws (the "By-Laws") in March of 2009 to establish rules for the conducting of its business; and

WHEREAS, the RJSCB amended its By-Laws in July of 2010 (Resolution 2010-11: 3), August of 2010 (Resolution 2010-11: 10) and August of 2012 (Resolution 2012-13: 25); and

WHEREAS, the legislation for Phase 2 of the RSMP states that "The Board will be reconstituted on the effective date of the chapter of the laws of 2014 that amended this subdivision and the term of each prior Board member shall automatically expire on such date provided however that nothing shall preclude the reappointment of an existing Board member."; and

WHEREAS, the authorizing legislation for Phase 2 of the Rochester Schools Modernization Program ("RSMP") was signed into law by the Governor of the State of New York on December 17, 2014; and

WHEREAS, subsequent to December 17, 2014, the City and the District appointed each of their three representatives as well as the one jointly selected representative to the RJSCB; and

WHEREAS, to begin its work immediately, the newly appointed RJSCB Board members desire to ratify and accept the existing RJSCB By-Laws (attached hereto);

THEREFORE, BE IT RESOLVED:

1. Effective immediately, the RJSCB hereby ratifies and approves the existing RJSCB By-Laws as last amended in August 2012; and
2. The Board members and staff of the RJSCB are hereby authorized to take any additional actions necessary to implement the foregoing resolution.

*Second by Board Member Bob Brown*

**Resolution 2014-15: 149**  
**RJSCB Monthly Meeting Schedule 2014-2015**

**By Board Member Hilger**

WHEREAS, the Rochester School Facilities Modernization Program Act (“the Act”) established the Rochester Joint Schools Construction Board (“RJSCB”), a seven voting member board consisting of equal representation by the City of Rochester (“City”) and the Rochester City School District (“District”), as well as a member jointly selected by the City and the District; and

WHEREAS, under the Act, the RJSCB has certain enumerated powers to act as agent for the District, the City, or both; and

WHEREAS, the RJSCB identified dates for the 2014-15 Meeting Schedule (listed below) at their annual Organizational Meeting held on July 7, 2014; and

WHEREAS, the meeting schedule was approved by the RJSCB as follows:

<b><u>MWBE and Services Procurement Meeting</u></b> <b><u>Meetings take place at 1776 N Clinton Ave</u></b> <b><u>7:30am</u></b>	<b><u>Monthly Board Meeting</u></b> <b><u>Meetings take place at 1776 N. Clinton Ave</u></b> <b><u>4:30pm</u></b>
June 26, 2014 (July)	July 7, 2014
July 31, 2014 (August)	August 4, 2014
September 4, 2014	September 8, 2014
October 2, 2014	October 6, 2014
October 30, 2014 (November)	November 3, 2014
December 4, 2014	December 8, 2014
January 8, 2015	January 12, 2015
February 5, 2015	February 9, 2015
March 5, 2015	March 9, 2015
April 2, 2015	April 6, 2015
April 30, 2015 (May)	May 4, 2015
June 4, 2015	June 8, 2015

WHEREAS, the newly appointed RJSCB Board members wish to adopt the meeting schedule previously approved by the RJSCB;

THEREFORE, BE IT RESOLVED:

1. The Rochester Joint Schools Construction Board hereby approves and adopts the meeting schedule above for the Fiscal Year 2014-15.

**Second by Board Member Bob Brown**

**Election of Officers**

Chris Thomas nominated Tom Richards as Chair of the Board, second by Aaron Hilger  
Tom Richards nominated Bob Brown as Vice Chair of the Board, second by Jose Coronas  
Tom Richards nominated Charlie Benincasa as Treasurer of the Board, second by Chris Thomas

No other nominations were made.

**Officers Approved 7-0**

**Other Personnel**

Tom Richards stated that Tom Renauto (Executive Director) should continue to perform the additional duties of Procurement Officer, Records Access Officer, and Board Clerk.

**Bob Brown made a motion, second by Tom Richards  
Approved 7-0**

**Committee Appointments**

Tom Richards stated that the previous appointments for each Committee will stand.

**M/WBE and Services Procurement Committee** (Richards, B. Brown, Hilger, Benincasa)

**Finance Committee** (Richards, Hilger, Benincasa)

**Special Committee** (Richards, Benincasa, Coronas)

**Adjournment**

**7:47 a.m.**